



Highland Rugby Football Club (SCIO)

Specific roles and responsibilities for;

Child Protection Officer

The main roles and responsibilities are as follows;

- Implement Scottish Rugby Union and HRFC child protection policy and procedures.
- Encourage good practice by promoting and championing the child protection policy and procedures.
- Monitor and review the HRFC child protection policy and procedures and HRFC code of conduct to ensure they remain current and fit for purpose.
- Report any CPO issues to the relevant people and organisations including HRFC Trustees, Scottish Rugby, Social Work etc.
- Challenge behaviour which breaches the HRFC Code of Conduct.
- Keep up to date with developments in the field of child protection by liaising with the Scottish Rugby Safeguarding Team and attending relevant training or events.
- Respond appropriately to disclosures or concerns which relate to the well-being of a child and carry out any investigations into these matters.
- Maintain confidential records of reported cases and action taken.
- Completion of PVG application process, checking of ID and forwarding to Scottish Rugby.
- Be a point of contact for any persons involved with HRFC in relation to any Child Protection or welfare matters.

How to apply.

Please send your note of interest and/or nomination to the AGM, specifying the vacancy of interest along with details of experience if appropriate and covering letter to secretary@highlandrugbyclub.com by 3 July 2023.

Please contact Roy Dinnes at president@highlandrugbyclub.com if you would like to discuss your nomination and the trustee role in any further detail.