



# HIGHLAND RUGBY FOOTBALL CLUB [SCIO]

## CHARITY NUMBER SC047400

### VIRTUAL AGM MINUTES 7PM Friday 23<sup>rd</sup> July 2021

ITEM	Minute. The meeting commenced at 7.05pm and ended at 7.40pm
1.1	<p><b>HIGHLAND RFC (SCIO)</b> <b>Introduction by Graham Findlater, President-</b></p> <p>Short summary: There were several Micro/Mini Rugby events, a ticket office has been installed, the gym upgraded, changing rooms redecorated and rebranded, 2<sup>nd</sup> DO appointed with Hugo Crush starting this week, lottery has made a £5k profit, thanks to members and sponsors continued support, a healthy financial position but it is not cheap to run a club of this size, volunteers needed and Andrew Russell is stepping down as Trustee and Secretary and Alastair McKenzie is stepping down as a Trustee.</p>
1.2	<p><b>Apologies</b> – Markus Meier, Owen Cochrane, Alastair McKenzie, Richard MacDonald, Dave Titterington, Scott Fraser,</p> <p>29 paid up members were present, in addition 1 person who was not a paid-up member was present. Names were taken by the Secretary.</p>
1.3	<p><b>Minutes of Virtual meeting of AGM held on 16 November 2020 –</b></p> <p>Andy Little said that under OSCR rules details of Trustees need to be kept for 6 years. Andy will forward a written note of his concerns.</p> <p>Andy Little also thanked Andrew Russell who is standing down as Secretary.</p> <p>John Budge proposed that the minutes of the previous AGM held on 16th November 2020 be approved. This was seconded by Andrew Ward</p>
1.4	<p><b>Treasurer’s Report –</b></p> <p>Andrew Ward presented accounts for HRFC (SCIO) and Canal Park Sports Club 2017.</p> <p>Andrew said that the accounts were very different to previous years, the pattern of</p>

	<p>income and expenditure had differed due to Covid. He hoped for a more normal set of accounts for the following year, but more challenges were ahead when Covid related grant income and furlough ends.</p> <p>Shona Fraser added that in the CPSC accounts there was still some tidying up to be done in splitting bar sales and merchandise sales. She added that £32k would be transferred to HRFC (SCIO).</p> <p>Graham Findlater gave thanks to Andrew and Shona for their hard work.</p> <p>Alan Milton proposed approval of the accounts. This was seconded Andy Little.</p>
1.5	<p><b>Appointment of Trustees –</b></p> <p>Graham Findlater reported that Andrew Russell and Alastair McKenzie were standing down and that the remaining 10 Trustees were willing to stand again.</p> <p>Craig Findlater supported by Callum Anderson and Grant Jamieson, and Owen Cochrane supported by Brian Bell and John Budge have expressed a wish to stand as Trustees.</p> <p>No further parties had expressed an interest to stand and no comments were made and accordingly the following Trustees were appointed:</p> <p>Renewed Trustees - Andrew Ward, Shona Fraser, Karen Latif, Alan Milton, Geoff Begg, Graham Findlater, Gus Macpherson, Gavin MacDonald, Roy Dinnes and Kevin Brown. New Trustees – Craig Findlater and Owen Cochrane.</p>
1.6	<p><b>Membership Policy for season 2021/2022 –</b></p> <p>Kevin Brown presented a spreadsheet of proposed membership rates and benefits. The main change is to have a flat rate for all children from Micros up to under 18. The main reason for this was to simplify the membership categories which many parents had found confusing. This would mean an increase in Micro memberships from £30 to £60.</p> <p>Dave Carson asked if this had been communicated, Kevin replied that there had been discussions among coaches.</p> <p>Roy Dinnes asked if Platinum Social members could have access to the gym. Callum Carson said access for social members could restrict player access. Kevin will look into the proposal.</p> <p>Kenny Cameron asked if there could be a tie in for High Life Highland gyms. It had been looked into but not practical at the moment.</p> <p>Andrew Ward felt that it was not a good year to increase fees. Andy Little asked if there had been consultation, Kevin said no formal consultation. Andy also said that Micros got fewer benefits as they did not travel to matches.</p>

	<p>Karen Latif who has rugby playing children said that other than Primary 1s, Micros do travel to tournaments.</p> <p>Gus Macpherson said that any cases of hardship would be dealt with sympathetically and tactfully.</p> <p>Andrew Ward proposed that the subscription for under 18s should be £50 and Andy Little proposed that it remain at £30. There were no seconders for these proposals and the proposed membership structure was passed.</p>
1.7	<p><b>Appointment of representatives to attend SRU AGM –</b></p> <p>There were no volunteers so the Trustees will select 2 people to attend.</p>
2.1	<p><b>Canal Park Sports Club 2017 Directors Report –</b></p> <p>Graham Findlater gave a brief report. Bar trade has been minimal but thanks to grant income and furlough payments a significant donation will still be made to the SCIO although the pattern of income and expenditure is very different.</p>
2.2	<p><b>Financial Report and Trading –</b></p> <p>Shona Fraser said the accounts, which had been circulated, had been covered under the previous SCIO discussion.</p> <p>Kenny Cameron proposed approval of the accounts. This was seconded Dave Carson.</p>
2.3	<p><b>Appointment of Directors –</b></p> <p>The existing directors were reappointed. As Andrew Russell is stepping down as a Trustee a new Company Secretary will be required.</p>

