



HIGHLAND RUGBY FOOTBALL CLUB [SCIO]

CHARITY NUMBER SC047400

VIRTUAL AGM MINUTES 7PM Monday 16th December 2020

ITEM	Minute
1.1	<p>HIGHLAND RFC (SCIO) Introduction by Graham Findlater, President- Short summary: For the 2020/21 season there were to be 3 male senior teams, a full range of junior boys' teams, junior girls' teams, a strong Minis and Micros section and a range of capital projects being considered. The finances during COVID-19 are stable and for this thanks to sponsors, staff, volunteers, and Trustees.</p>
1.2	<p>Apologies – Graham Mackenzie, Colin Baillie, Lewis Sinclair, Dan Scott.</p>
1.3	<p>Minutes of meeting of AGM held on 11th June 2019 – Ian Nixon said that the minutes did not show that the meeting room was to be known as the "Andy Little Room". Andrew Russell explained that this was minuted from the 2018 meeting, but the details had still to be formalised.</p> <p>Geoff Begg proposed that the minutes of the previous AGM held on 11th June 2019 be approved. This was seconded Owen Cochrane.</p>
1.4	<p>Treasurer's Report – Andrew Ward presented accounts for HRFC (SCIO) and Canal Park Sports Club 2017.</p> <p>Due to the delay in the AGM, draft actual accounts are available for the SCIO and CPSC. They are now to be audited and lodged with OSCR and Companies House. Thanks to Shona Fraser, Gillian Grant, Eunice and Chiene and Tait.</p> <p>The year started well before the season ground to a halt and next years pattern of sponsorship and income will be very different although we are in a fortunate financial position compared to some clubs. The CPSC donation to HRFC will be reduced.</p>

	<p>Andy Little – Thanks to Andrew Ward and Shona Fraser for their work. He thought there would be no rugby this season. He said accounts were reassuring but we will need to be careful.</p> <p>Andy Little proposed approval of the accounts. This was seconded John Budge.</p>
1.5	<p>Appointment of Trustees –</p> <p>Graham Findlater said that all 12 Trustees were willing to stand again.</p> <p>Andrew Russell said that there were no further nominations and accordingly all Trustees were re-elected. He said that new blood was needed, especially younger people for the 2021 AGM.</p> <p>Trustees - Andrew Russell, Andrew Ward, Shona Fraser, Karen Latif, Alan Milton, Geoff Begg, Graham Findlater, Alistair McKenzie, Gus Macpherson, Gavin MacDonald, Roy Dinnes and Kevin Brown</p>
1.6	<p>Amendment to Constitution –</p> <p>Graham Findlater said the proposed changes to the constitution were to bring it up to date and said that legal advice had been taken. A summary of the changes are as follows: Trustees to serve for 3 years, and for a maximum of 2 terms: President to act as Chairperson (which has been the case); Voting rights to be to full members over the age of 18; President and Vice President, along with Treasurer, Secretary to be appointed from within the Trustees.</p> <p>Andy Little said he had put forward a separate proposal for President and Vice President, and although he has concern’s he was withdrawing his motion.</p> <p>With regard to changing the voting age from 16 to 18, he said that 16 to 18 year old’s pay the same fee as social members and having a vote gives them pride in the club and they should be treated equally. He added that Inverness Tennis Club allowed under 16s to vote.</p> <p>Andrew Russell said that society had differing views on when children could be considered adults for differing things.</p> <p>David Henderson supported Andy Little.</p> <p>Andy Stott made a technical point that the alterations, as a whole, were up to be accepted or not and we could not pick and choose points.</p> <p>Andy Little said proposals would break OSCR policy by only keeping data for one year, Trustees data needed to be kept for 6 years and thoughts need to go into data protection.</p> <p>Andy Littles third point was that employees cannot be members of clubs as there would be a conflict of interest and complications in employment law.</p>

	<p>David Henderson asked about President and Vice President logic. Graham Findlater said the members would choose the Trustees and from that group the President and Vice President would be selected.</p> <p>Andy Stott said that it was more conventional that the board of a club appoint P & VP. Graham Findlater added that there could be a situation where P & VP were not Trustees. David Henderson and Andy Little responded that they would automatically become Trustees.</p> <p>Roy Diness said that the Trustees were aware of the need for a privacy policy and compliance issues were being addressed and that he was aware that Trustees details needed to be kept for six years.</p> <p>Andy Stott noted that statutory requirements do not need to be in the constitution.</p> <p>Andrew Russell said the amendments should now go to a vote, “yes” or “no”. If the vote was “no” then the Trustees would have to readdress the points.</p> <p>Andy Stott said that concerns could be raised by members later, with the backing of 5% of the membership.</p> <p>Neil Rennie thought there were too many points for now and that the amendments should be deferred to the next AGM, or an EGM.</p> <p>Graham Findlater recapped the proposed amendments and reminded that a two thirds majority was required.</p> <p>Andrew Russell left the meeting to count the votes and the result was announced after the CPSC section. After counting the votes three times, the result was that 72% of those attending voted in favour of the amendments, and accordingly the amendments were passed.</p> <p><i>Note: on a subsequent recheck the final figure was 74% in favour.</i></p>
1.7	<p>Membership Policy for Season 2020-2021 –</p> <p>Graham Findlater said the Trustees proposed keeping all memberships the same but that the Mini and Micro section might wish to change some categories next season.</p> <p>Andy Little said that Life and Honorary members need to be included in the membership policy. He also said that the SRU do not set match fees, that was done by the National 1 Forum.</p> <p>Peter Martin said that Life and Honorary member information should be regularly checked.</p>

1.8	<p>Appointment of representatives to attend SRU AGM –</p> <p>As there were no other volunteers the President and the Secretary will attend the virtual SRU AGM. Andy Little said that the SRU accounts would not be presented at that meeting. Any members willing to attend to let Andrew Russell know.</p>
1.9	<p>AOCB</p> <p>None</p>
2.1	<p>Canal Park Sports Club 2017</p> <p>Directors Report – Short report by Graham Findlater. Graham Findlater and Gavin MacDonald are the directors of Canal Park Sports Club 2017, the trading arm of HRFC (SCIO). There is an estimated loss of £30,000 during lockdown. If any member would like to become a director, then they should speak to Graham.</p>
2.2	<p>Financial Report and Trading –</p> <p>Andrew Ward said that CPSC would struggle to contribute to HRFC.</p> <p>Ian Nixon proposed approval of the accounts. This was seconded Geoff Begg.</p> <p>Gavin MacDonald said it had been looking to be the best year financially so far, but because of COVID-19, forecasts were slashed. We were doing okay compared to a lot of clubs.</p> <p>David Carson asked about the bar manager. Gavin MacDonald said that she had been furloughed and the government would continue to pay 80% until March 2021</p>
2.3	<p>Appointment of Directors –</p> <p>The existing directors were reappointed.</p>
3.1	<p>AOCB –</p> <p>Ian Nixon proposed a vote of thanks to the chair of the meeting.</p>

